



*“Professionalism in Landscaping”*

## Landscape Certification Scheme

### Frequently Asked Questions

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### **What is a Certified Landscape Professional?**

Becoming a Certified Landscape Professional shows clients and employers that you are committed to industry best practice and have a professional attitude to your work and your career. You will also be developing your skills and knowledge of your industry by involvement in Continual Professional Development component of the Landscape Certification Scheme.

### **What kinds of Certified Landscape Professional are there?**

There are three types of Certified Landscape Professional:



Certified Landscape Professional-Horticultural is for individuals involved in the "soft landscape" industry, such as those involved in planting and maintaining landscape projects



Certified Landscape Professional-Structural is for individuals involved in Structural Landscaping work, that is, someone who needs a Queensland Building Services Authority licence to complete landscape works.



Master Landscaping Professional status indicates an individual who has extensive experience and knowledge in both horticultural and structural aspects of landscaping.

### **What are the benefits of being a Certified Landscape Professional?**

By becoming a Certified Landscape Professional you are committing yourself to continual long term learning in your industry – your skills and knowledge will continue to grow and develop, which enhances your career. Certification shows clients and employers that you not only have the experience and background needed to a good job, but also that you take a professional approach to your work.

Certified Landscape Professional recognition means that:

- your professionalism is recognised
- your landscape skills and knowledge are validated
- you are encouraged to advance in the industry
- your commitment to the industry and its development is acknowledged
- your employers can advertise that they employ a Certified Landscape Professional, which gives them a competitive advantage

When you become a Certified Landscape Professional, you will receive:

- Complimentary use of the Certified Landscape Professional Logo to use on your promotional material, stationary and signage
- Your Certified Landscape Professional status displayed where-ever your membership details are advertised by Landscape Queensland Industries Inc.

### **Is Landscape Certification compulsory?**

No it is not at this time however landscapers who wish to stand out from the crowd will choose to become a Certified Landscape Professional.

### **What are the Code of Ethics and Goals of a Certified Landscape Professional?**

Members of the Landscape Certification Scheme commit to adhere to the following Code of Ethics and Goals of a Certified Landscape Professional:

#### *The Code of Ethics of a Certified Landscape Professional*

- Honesty, Integrity, Loyalty, Fairness
- Caring and Concern for Others
- Respect for Others
- Pursuit of Excellence
- Personal and Social Accountability
- Environmental Accountability

#### *Goals of a Certified Landscape Professional*

- Enhance Industry Professionalism
- Achieve Ethical Practices
- Maintain Industry Relevance
- Advocate Awareness of the Profession

## **What do I need to have to become a Certified Landscape Professional?**

To become a Certified Landscape Professional you will need to fulfil the following admission requirements:

### *Certified Landscape Professional – Structural (CLP-S)*

- Landscape Queensland Industries Inc. membership
- Relevant Qualifications (such as a Certificate III in Landscaping)
- Relevant Management Course (such as those required by Queensland Building Services Authority (BSA))
- Relevant BSA licence/s
- 5 Years in Landscape Industry and/or 2 years as a licensed contractor

### *Certified Landscape Professional – Horticulture (CLP-H)*

- Landscape Queensland Industries Inc. membership
- Relevant Qualifications (such as a Certificate III in Horticulture)
- Relevant Management Course (such as those required by QBSA)
- 5 Years in Landscape Industry and/or 2 years as a licensed contractor

### *Master Landscape Professional (MPL)*

- 5 years industry experience
- Two years as Certified Landscape Professional – Structural
- Two years as Certified Landscape Professional – Horticultural
- Queensland Building Services Authority Licence - Builder Restricted to Structural Landscaping
- Continual Professional Development (CPD) records for the previous two years

## **What kinds of Queensland Building Services Authority licences are relevant?**

If you are engaged in structural landscaping work, you are required to possess a relevant Queensland Building Services Agency (BSA) licence to perform your work. Several current BSA Licence Grades and Classes of grades are considered relevant for landscape certification. You may hold several licences.

### *Appropriate Licence Grades:*

- Builder Licence
- Builder Restricted
- Trade Contractor Licence
- Supervisor Licence
- Site Supervisor licence
- Nominee Supervisor Licence

*Appropriate Classes:*

Builder

- Builder - Open

Builder Restricted

- Builder Restricted to Structural Landscaping
- Builder Restricted to Special Structures

Trade Contractor

- Structural Landscaping (Trade)
- Brick and Segmental Paving
- Bricklaying and Blocklaying
- Carpentry
- Concreting
- Drainage
- Irrigation
- Non-Structural Metal Fabrication and Installation
- Plastering Solid
- Plumbing and Drainage
- Roof and Wall Cladding
- Sheds, Carports and Garages
- Stonemasonry
- Structural Metal Fabrication and Erection

**How do I to apply to become a Certified Landscape Professional?**

There are two separate application forms: a combined form for Certified Landscape Professional – Horticulture and Certified Landscape Professional – Structural, and a separate form for Master Landscape Professional. You may join as either a Certified Landscape Professional-Structural or Certified Landscape Professional-Horticultural or both if you have an appropriate background.

To apply to become a Certified Landscape Professional you will need to complete the application form (available from [www.landscapequeensland.com.au](http://www.landscapequeensland.com.au) or by phoning 07 3286 1746) provide the information requested, submit your application to Landscape Queensland Industries Inc. and pay the application fee. Your application will be assessed by Landscape Queensland Industries Inc.

**How much does it cost to become a Certified Landscape Professional?**

Certification is for a two year period and is renewed upon the anniversary of first gaining Certified Landscape Professional status. All fees include GST. Fees do change over time - the application form outlines the current fees.

Landscape Certification Scheme fees are currently:

<b>Category</b>	<b>New Application</b>	<b>Renewal</b>
Certified Landscape Professional – Structural	\$275.00	\$165.00
Certified Landscape Professional – Horticultural	\$275.00	\$165.00
Both Certified Landscape Professional – Structural and Certified Landscape Professional – Horticultural	\$374.00	\$264.00
Add a Certified Landscape Professional – Structural or a Certified Landscape Professional – Horticultural to existing certification	\$110.00	\$264.00
Master Landscape Professional	\$495.00	\$385.00

**What is the Landscape Certification process?**

When your application is received, it is initially checked to ensure the forms are correctly completed and all appropriate documentation has been provided. If further information is required, you will be contacted requesting further information be submitted. The Certified Landscape Scheme administrator will then assess your application. When the applicant fulfils the requirements to become a Certified Landscape Professional, Landscape Queensland Industries Inc. Board will approve the application. Please note that members of the Board will not have access to your confidential information.

**What information do I have to supply?**

You will need to provide some information so that Landscape Queensland Industries Inc. can validate your application. The kind of documentation required includes copies of Queensland Business Services Authority licences, certificates of formal qualifications etc. To validate the information supplied, either the Landscape Certification Scheme Administrator can sight originals of documentation **OR** you can submit copies of documents notarised as a true copy by a Justice of the Peace.

**Who gets to see my confidential information during the Landscape Certification application process?**

Landscape Queensland Industries Inc. is required by the Privacy Act 1988 to maintain the privacy and confidentiality of your information. ***All information and documentation supplied will be treated as strictly commercial–in-confidence*** and will only be reviewed as part of the Landscape Certification Scheme application process.

**How long is Certified Landscape Professional status for?**

Certified Landscape Professional status is granted for a 2 year period. After this time you are invited to renew your Certified Landscape Professional status.

**How do I renew my Landscape Certification status?**

To maintain your status as a Certified Landscape Professional, you are required to engage in Continuing Professional Development. Continuing Professional Development (CPD) is a way of improving your skills and knowledge of the landscape industry.

To renew your Certified Landscape Professional Status, simply fill in the renewal form, submit your Continual Professional Development Logbook with any documentation that is required and pay the administration fees. The cost is outlined in the Accreditation Renewal form.

**What does Continual Professional Development involve?**

Continual Professional Development involves participating in activities that allow you to gain new skills and knowledge of the landscape industry. This means that you are aware of new products and trends.

Continual Professional Development is achieved by engaging in activities within the following categories:

- Industry Association Membership
- Training and Information Sessions
- Landscape Queensland Industries Inc. Events
- Professional Contributions
- Attending Formal Study
- Writing, Research and Teaching
- Industry Magazine Subscriptions
- Industry Licences

Continual Professional Development points are awarded to activities undertaken within each of these categories and are accrued over the two year certification period. Points can be accrued by undertaking a variety of activities within each category.

Refer to the Landscape Certification Scheme - Continual Professional Development guidebook for more details on Continual Professional Development.

**How many Continual Professional Development points do I need to maintain my Certified Landscape Professional status?**

You need to accrue 25 CDP points in your certification period to be able to maintain your Certified Landscape Professional status. Activities include such things as membership and participation in industry groups, formal study, attendance at field days etc. You do not have to engage in activities in all categories, but the number of CPD points that can be accrued in each category is capped, so you will need to do a variety of activities across several categories. This encourages you to engage in several different types of learning opportunities, to broaden your breath of knowledge in the landscape industry.

**How do I Record my CPD Points?**

Record your CPD points as you accrue them in your CPD Logbook. You can download the CPD Logbook from the Landscape Queensland Industries Inc. website ([www.landscapequeensland.com.au](http://www.landscapequeensland.com.au)). You will need to submit the completed CPD Logbook when you renew your CLP status.

**Why is Landscape Queensland Industries Inc. running the Landscape Certification Scheme?**

The Landscape Certification Scheme is a third party certification scheme. Landscape Queensland Industries Inc. administers the scheme on behalf of its members. Third party certification is favoured internationally as the most appropriate way of certifying an individual. Landscape Queensland Industries Inc. is the recognised industry body for the landscape industry in Queensland. It has the capability and the interest in developing the landscape industry through supporting not just the individuals that support it but the industry in general.

**How can I use my Certified Landscape Professional logo?**

You can use your Certified Landscape Professional Logo on signage and stationary, or in advertisements. In fact anywhere you need to show your professional status to clients and prospective clients and employers.

**Do I have to be a member of Landscape Queensland Industries Inc. to become a Certified Landscape Professional?**

Yes. This is an exclusive benefit offered to Landscape Queensland Industries Inc. members. To find out how to become a member of Landscape Queensland Industries Inc., visit [www.landscap queensland.com.au](http://www.landscap queensland.com.au) or contact us on (07) 3286 1746.

**What if I have further questions?**

Please contact Landscape Queensland Industries Inc. on (07) 3286 1746.

